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*Believe and Achieve*

Dear parent/carer

We wish to inform you that we have recently signed up to the online payment system SchoolMoney. You will be aware that we currently use payourschool to enable parents to make on-line payments for school expenses, i.e. school dinners, trips and visits etc. however, this system will no longer be available to us after 21<sup>st</sup> October 2019 and we have therefore had to source another system.



Similar to the existing system, the new payment system will enable you to pay for school expenses on-line.

You won't need to sign up to the SchoolMoney system as this is done automatically through the school and as long as you have provided us with up to date contact details we will send you a password within the next few days. This password will give you access to your SchoolMoney account where you can pay for any items we have requested from you.



To log into SchoolMoney, visit the website [www.eduspot.co.uk](http://www.eduspot.co.uk) and click on the sign in button in the top right hand corner. In the drop down, select the SchoolMoney Parent Login option and this will send you through to a page where you need to enter your mobile number, email address, the password we have sent to you, and your child's first name.



If for any reason you are struggling to log in, it may be because you have not provided us with the correct contact details. Please let us know immediately if either your mobile number or email address changes.



We have been advised that SchoolMoney will within the next 6 months be available to access via the Xpression app. We appreciate that accessing another system alongside Xpressions is not ideal but ask for your patience whilst the company works to amalgamate the two systems.



Payments already received by the school for trips scheduled to take place in the future will be transferred across to the new system. Likewise, balances for school dinners will also transfer across to the new system.



As of January 2020, we will become a cashless school, with all payments made on-line so it is important that you sign up to use SchoolMoney. If you experience any difficulties accessing the system or do not have the option to pay on-line, please let us know so that we can put arrangements in place.



We appreciate your cooperation in the early stages of rolling this system out to you.

Yours faithfully

*Lindsay Skinner*



Miss L Skinner  
 Head Teacher

